

I. Special Instructions

## A. Housing facilities must comply with:

- (a) The minimum standards found in 20 CRF 654, 29 CFR 1910.142 (if applicable), or
- (b) State or local laws or regulations regarding safety, health, and sanitation, if they are more stringent than DOL Regulations.

Employers, health departments, or other regulatory authorities can set more stringent requirements.

Intrastate and interstate recruiting services are denied to employers until the State agency affiliated with the Employment and Training Administration (or a cooperating agency) has inspected the housing. JS must certify the housing, based on the inspection, is available, hygienic, and adequate to the region's climate, large enough to accommodate the anticipated number of workers and their families, and not dangerous to the lives, health, and safety of those people.

B. Definitions

- 1. Adequate. Reasonable and sufficient; i.e., the absence of any thing condition, or circumstance which is likely to have a negative effect on the health, safety, or well-being of an individual.
- 2. Agricultural labor housing. Includes one or more buildings or structures, tents, trailers, or vehicles, together with the land pertaining thereto, established, operated, or used as living quarters for one or more permanent, seasonal or temporary workers engaged in agricultural or woods activities, including related processing, where furnished by the employer without charge, or at a nominal cost, to the worker.
- 3. Agricultural workers. Includes agricultural, woods, or related industry workers, for either temporary or permanent employment.
- 4. Bathing facilities. For common use, bathing facilities mean showers. Bathtubs are acceptable in lieu of showers only in facilities provided for use by a single family or worker.

II. Preparation of ReportA. Heading of Report

1. Item 1, Employer's Name and Address. Enter the employer name and address as shown on the intrastate or interstate clearance order.
2. Item 2, Housing Location. Enter explicit directions to the housing facility starting with an easily identifiable reference point.
3. Item 3, Housing Description. Enter a description of the housing and identify each separate unit such as: barracks-type dormitory, apartments, single family dwellings, brick, wood, etc.

B. Report Items

1. Item 4, Sleeping Rooms. Enter the inside measurements of each dormitory or family type room, and show the number of units of same size.
2. Item 5, Capacity. Enter the number of adults that can reasonably be housed in the facility. This item must be completed by local office or State JS agency staff.
3. Item 6, Regulations Compliance. Based on information provided, check "yes" or "no" for each item after considering the applicable regulation.
4. Item 7, Facilities. Enter the number of each type of facility identified.
5. Item 8, Comments. Enter any comments regarding deficiencies, planned improvements, and other information concerning the housing.
6. Item 9, Employers Certification. Enter the employer's signature, typed or printed name and title and date assigned. This item must be completed and signed by the employer or the employers agent.
7. Item 10, Housing Inspected By. Enter the signature, typed name and title of the inspecting official and the date signed. This item must be signed by the official conducting the housing inspection.
8. Item 11, Approval. Enter the signature of the Job Service official approving the housing for use by workers.